**Careers Responsibility Framework at Victoria College**

At Victoria College we value Careers Education as a subject in its own right and therefore a member of our SLT helps to lead this subject. Careers Education has a subject development plan which feeds into the whole college development plan.

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| Who | Responsibilities |
| Gary Coffey- Executive Headteacher  Clare Scattergood - Head of College | Overall responsibility for the quality of education and the leadership of the college in line with the college vision set with the Board of Trustees. |
| Emma Jasper – Assistant Head of College | Responsible for teaching and Learning across the college. |
| Laurie Chew - Careers lead | Responsible for the leadership and college development of careers education. |
| Kate Eustace - Work experience co-ordinator, Transition group | Responsible for overall organising, recording and promoting of work experience for students in their transition year. |
| Dionne Battieste -Scott Learner Voice co-ordinator | Responsible for the planning and delivery of learner voice within college, which includes sessions and special events such as coffee mornings, as voted by the students. |
| Sadie Bolton – Trustee for Careers Education, Information, Advice and Guidance | Works with the careers leader to hold them to account on the leadership and development of Careers Education at Victoria College. |
| Dave Hooley - Independent careers advisor | Provides impartial support to families and students as and when deemed appropriate. This typically involves a 1:1 career interview |
| Joan Giblin – Family Support Worker | Support for Families including transitions. |